

## STATEMENT OF WORK

### Pest Management (595)

### Minnesota

These deliverables apply to pest management. Consult Minn. NRCS Conservation Practice Standard Pest Management (Code 590) for additional detail. For other planned practice deliverables refer to those specific Statements of Work.

#### DESIGN (Plan)

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NRCS Minnesota uses two types of pest management plans: a 1<sup>st</sup> Year EQIP plan and subsequent annual plans.

#### Deliverables:

1. **Design documents** demonstrating that planned or applied practices are compatible with criteria in NRCS Minnesota practice standard Pest Management (Code 595) including information, computations and analyses used to develop plans and specifications. Design documents include:
  - a. List of required permits to be obtained by the client
  - b. Current pests and pest management activities (NRCS Minn. form MN-CPA-024 or equivalent)
  - c. Farmstead assessment of chemical storage and handling practices
  - d. Identification of areas sensitive to pest management activities (NRCS Minn. form MN-CPA-047 or equivalent)
  - e. Equipment calibration calculations
  - f. Information on Minnesota Department of Agriculture "common detection" products and BMPs to follow when using those products
  - g. Environmental risk assessment of existing and planned control method(s)
2. **Written plans and specifications** provided to the client that adequately describe pest management implementation requirements and regulatory permit requirements. Plan formats should be consistent with or equivalent to the following NRCS-Minnesota plan formats:  
Minn. NRCS Job sheet 595 for 1<sup>st</sup> year EQIP Pest Management  
NRCS-MN. Form MN-CPA-047 for subsequent years  
Plans and specifications include:
  - a. A schedule of activities (1<sup>st</sup> year EQIP plan))
  - b. Name, phone number, and address of the individual the plan was prepared for (all plans)
  - c. Client objectives, plan purpose, and plan date (all plans)
  - d. As necessary, recommendations for proper legal and safe, mixing, loading, handling, storage and disposal of chemicals and chemical containers (all plans)
  - e. Photo or map identifying fields receiving recommendations (annual plans)
  - f. Identification of targeted species (annual plans)
  - g. Control methods (e.g. biological, cultural, chemical, mechanical) (annual plans)
  - h. Additional mitigation techniques including "common detection" product BMPs when appropriate to use on site/control combinations that have high risk of chemical movement (annual plans)
  - i. Recordkeeping guidance (implementation records maintained by the producer or agent) (all plans)
  - j. Fact sheets and guide sheets (all plans)
  - k. Operation and maintenance instructions (all plans)
3. Certification that the plan meets Minnesota Conservation Practice Standard Pest Management (Code 595) criteria and comply with applicable laws and regulations.  
Signed Legal Responsibilities Certification Form if requested by NRCS

#### INSTALLATION (Plan Implementation)

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#### Deliverables

1. Plans delivered to client in a timely manner  
1<sup>st</sup> Year EQIP Job sheet 595 or equivalent prior to scheduled activities (o/a Oct. 1 or March 1)  
Annual plan (MN-CPA-047) or equivalent prior to 1<sup>st</sup> scheduled activity (o/a Oct. 1 or March 1)
2. Pre-application conference with client.
3. Verification that client has obtained required permits.
4. Communication of setback requirements for wetlands, water bodies, streams and other pest control-sensitive areas.

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5. Application guidance as needed including assistance on calibration.
6. Regular scouting including reports of findings
7. If necessary recommend and facilitate modification of original plan recommendations
8. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.

## CHECK OUT

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### Deliverables

1. Records of application.
  - a. Extent (units treated) and location of controls
  - b. Actual materials (trade name/formulation and active ingredients)/control method/mitigation techniques used
  - c. Application rate, method, timing and date
  - d. Additional records as required by state or federal law including for Restricted Use Pesticides (RUP)s
2. Scouting reports including crop development and pest infestations
3. **Assist Client in certifying to NRCS o/a August 15** that pest management activities meet NRCS standards and specifications and are in compliance with applicable permits.

*NRCS-Minn. form MN-CPA-046*  
*Signed Legal Responsibilities Certification Form if requested by NRCS*  
*Signature on form CCC-1245 if requested by NRCS*
4. Report Planning and Implementation in NRCS progress reporting system **o/a August 15**  
*Provide NRCS copy of reporting print screen if requested*

## REFERENCES

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Minnesota Conservation Practice Standard – Pest Management, 595
  - NRCS Minn. Amendment (Pest Management Planning) to NRCS National Planning Procedures Handbook
- The above references plus forms referenced earlier are available on the NRCS-Minnesota home page at:*  
<http://www.mn.nrcs.usda.gov/technical/ecs/pest/pest.htm>
- NRCS General Manual 190, part 404
  - NRCS National Agronomy Manual (NAM)
  - NRCS Windows Pesticide Screening Tool (WIN-PST)
  - ARS National Agricultural Pesticide Risk Analysis (NAPRA)
  - NRCS National Environmental Compliance Handbook
  - NRCS Cultural Resources Handbook